**PTO General Assembly Meeting, September 11th, 2014**

1. Father Creedon began evening with prayer @6:02 pm

* Offered words of inspiration for the school year
* Parents, Teachers, Administrators and Students work as team
	+ We are all “Companions on the Journey” Theme for 2014-2015 school year

2. Ms. Chevlin discussed school mission

* Catholic Identity, Academic Excellence, Service to Others

3. Emphasized support of school policies and parents /teachers are a team.

* Uniform requirements and FACTS account
* 10 volunteer hours required by school
* Communication- want to foster open door

4. Introduction of Teachers

I. Introductions (Gina Kilpatrick)

 1. Executive Board Members were introduced for the 2014-2015 year

* Gina Kilpatrick- President
* Cathy Kovac- Vice President
* Alia Lindsay- Treasurer
* Tarasha Pearson- Secretary
* Jenny Brown- Volunteer Coordinator
* Tammy Armstrong- Communications

II. Fundraising Goals: Parent Survey indicated Playground as priority

 1. Concentration is to continue to raise money for playground

* Hope to raise $10,000 towards project
* Planned Fundraisers- No solicitation for sales this year
	+ PTO Dinners (1st dinner Chuck E. Cheese 9/17/2014)
	+ 1st Annual Bingo Night (October 24,2014)
	+ Used Uniforms
	+ Box Tops
	+ Gala Auction

III. Ways to get involved:

* School requires 10 mandatory hours of volunteer time per family
* PTO and school offers opportunities to help families fulfill hours
	+ Lunch Duty, Falcon 5K, Auction, etc

 1. Sign up sheets available at events or via e mail pto@holyfamilydalecity.org

 2.Logging your hours for volunteering

* Mrs. Julie Gonzales is handling volunteer hours for the school
* Please refer to letter from Ms. Chevlin on logging hours

IV. Function of PTO

* Coordinate the volunteers for most events at the school
* host 4 birthday lunches a year for teachers and staff
* Fund events
	+ Colonial Days, Ice Cream Socials, Teacher Appreciation
	+ Graduations: 8th grade, kindergarten and preschool
	+ Provide the Scholastic Weekly Readers to the school
	+ Coordinate Field Day
	+ Many more….

V. Closing Notes

* Many parents indicated from survey they wanted more direct communication
	+ School can not share email with PTO
	+ Families must give email to PTO to be included in communications
		- To be included on e mails that come directly to your inbox, please fill out a separate form. For questions please e mail pto@holyfamilydalecity.org